

REGULAR MEETING of CORNWALL TOWN BOARD was held on the 11th DAY of FEBRUARY, 2008 at 7:30 P.M. in Town Hall, 183 Main Street, Cornwall, N.Y.

PRESENT: Supervisor, D. KEVIN QUIGLEY
Councilpersons, Randolph Clark
Mary Beth Greene-Krafft
Alexander Mazzocca
J. Kerry McGuinness

Also PRESENT: Attorney, STEVE GABA representing Attorney for Town, James R. Loeb, Esq.

Supervisor QUIGLEY called meeting to order OPENING WITH PLEDGE OF ALLEGIANCE TO FLAG.

APPROVAL of MINUTES: There being no corrections, deletions or additions, Councilwoman KRAFFT MOVED MINUTES ACCEPTED and APPROVED AS READ. Seconded by Councilman Randolph Clark. Carried.

PUBLIC COMMENTS on AGENDA ITEMS: NO COMMENTS FORTHCOMING, Board convened REGULAR BOARD BUSINESS.

HAZEN STREET DRAINAGE PROJECT – PHASE III- (O.C.C.D. 2008) Councilwoman KRAFFT MOVED SEALED BIDS ADVERTISED for OPENING on APRIL 7TH, 2008 AT 7:00 P.M. Seconded by Councilman Randolph Clark. Roll Call: Unanimous AYES

STONE HOLLOW SUBDIVISION DRAINAGE - RESOLUTION - ORDER CALLING A PUBLIC HEARING IN the Matter of Establishment of the Stone Hollow at Cornwall Drainage District in the Town of Cornwall, Orange County, New York to be held on the 3rd DAY of MARCH, 2008 at 7:00 P.M. presented by Councilwoman MARY BETH GREENE-KRAFFT seconded by Councilman Randolph Clark. Put to vote on roll call resulting as follows:

Councilman Randolph Clark AYE
Councilwoman Mary Beth Greene-Krafft AYE
Councilman Alexander Mazzocca AYE
Councilman J.Kerry McGuinness AYE
Supervisor D. Kevin Quigley AYE

(to be made part of the official record)

BUILDINGS & GROUNDS TRUCK PURCHASE - STATE BID 2008 FORD 4X4 Extended Cab F-250 including snow plow pkg. TOTAL PRICE; \$28,394.00 from VAN BORTEL FORD, Victor, N.Y.

Fact was noted that this purchase was budgeted for 2008.

Councilman J. KERRY McGUINNESS MOVED APPROVAL ON FORGOING TRUCK PURCHASE FOR BUILDINGS & GROUNDS. Seconded by Councilman Randolph Clark. Roll Call: Unanimous AYES

COMPUTER HARDWARE SERVICE - MEMO from PAM WOOD, Bookkeeper informing that there is need for a new server for all Town Hall Departments as current server is one that has been refurbished and has been used prior by Police Department and does not have the capacity to store needed data from all departments . I have received 3 quotes that will meet specifications needed to do all important back ups and store various software data. It will also have a 3-5 year warranty . Funding is available in the general fund account code 1620.4

Quotes from the following:	Fred Lewis Computers	\$5249.38
	Astech Computers	\$6289.84
	Dell Computers	\$4467.30

Labor will be billed separately from Fred Lewis Computers with verbal estimate of approximately \$2,000. 00 for complete set up and installation.

Councilwoman KRAFFT MOVED MUNICIPAL LOW STATE BID FROM DELL COMPUTERS - \$4,467.30 seconded by Councilman Randolph Clark. Carried.

Supervisor QUIGLEY noted Board had discussed cost of LABOR for the new server and request had been made for a breakdown on approximate hours noting the lowest breakdown figure \$1,957.50 w/high figure of approximately \$2,880.00 and the LOW \$1,957.50 plus \$4467.30 TOTALS; \$6,424.80

Councilwoman KRAFFT MOVED FOREGOING LABOR COSTS AS SET FORTH.

Seconded by Councilman J. Kerry McGuinness. Vote on roll call:

Mr. Clark	NO	Mrs. Krafft	AYE
Mr. Mazzocca	AYE	Mr. McGuinness	AYE
Supervisor Quigley	AYE		

CARRIED.

LETTER from CORNWALL COALITION COMMITTEE -2009 to Supervisor and Town Board from Lee Murphy, Co-Chair REGARDING 2009 Quadricentennial

HUDSON/FULTON CHAMPLAIN CELEBRATION enclosing sample resolution giving the community the right to use whatever materials we deem appropriate and may be created by New York State to promote the 2009 Celebration. At the same time it does not commit us to use any of the above.

Councilman MAZZOCCA MOVED FOREGOING TABLED BECAUSE THERE IS NOT ENOUGH INFORMATION . ALSO THE TOWN CANNOT GIVE THEM EXCLUSIVE USE OF TOWN FACILITIES AND A BLANK CHECK. Seconded by Councilman J. Kerry McGuinness.

FOR THE RECORD; Councilwoman KRAFFT noted that she is LIAISON on that Committee and will provide a full report to the Board at their next work session.

REGARDING INSURANCE Supervisor QUIGLEY advised that the Board had just completed the Workmen's Compensation Insurance and will now complete the INSURANCE ON ANY AND ALL TOWN OWNED PROPERTY.

Letter of request for Broker of Record from DeForest Agency, Inc. for obtaining quote from Argonaut Insurance Company as previous administration gave to current broker.

Supervisor Quigley noted that the Town Board will be accepting insurance bids on all town owned property and letter will be forwarded to those involved as well as the present Town Insurer, Wm. A. Smith Insurance Agency.

Councilman CLARK MOVED SUPERVISOR FORWARD LETTER TO INVOLVED INSURANCE AGENCIES. Seconded by Councilman Mazzocca. Carried.

PERSONNEL Highway Department Superintendent BOB CONLEY REQUEST TO ADVERTISE for Temporary SANITATION LABORER for period of 6 months beginning April, 2008 thru September 30, 2008 w/ Hourly Rate of \$12.24 per hour – no health benefits. AUTHORIZATION MOVED by Councilwoman KRAFFT seconded by Councilman J. Kerry McGuinness. Roll Call: Unanimous AYES

CORNWALL CONSERVATION ADVISORY COUNCIL – RE-APPOINTMENT of JOHN O'REILLY - 2 YEAR TERM (expired in Dec. 2007) was MOVED by COUNCILWOMAN KRAFFT seconded by Councilman Randolph Clark. Carried. New Term will expire December, 2009.

SPRING BULK RUBBISH PICK-UP SCHEDULED FOR APRIL 21st was TABLED UNTIL ANOTHER DATE can be arranged - MOVED by Councilman RANDOLPH CLARK seconded by Councilwoman KRAFFT. Roll Call: Unanimous AYES
FINAL BUDGET ADJUSTMENTS – 2007 Councilman J. KERRY McGUINNESS MOVED APPROVED. Seconded by Councilman Randolph Clark. Roll Call: Unanimous AYES (Supervisor noted that copies were provided to Board)

PETROLEUM BULK STORAGE WORKSHOPS for MUNICIPALITIES and SCHOOL DISTRICTS.

Supervisor QUIGLEY commented this seminar is very important for the Town because the Town does have bulk storage tanks noting REQUESTS from Highway Superintendent, Bob Conley, Buildings & Grounds Superintendent, John Wood and Mary Beth Hahn to ATTEND THIS FREE SEMINAR AT THE CLOSEST LOCATION MOST CONVENIENT TO THEIR SCHEDULE.

Councilman ALEXANDER MAZZOCCA MOVED PERMISSION GRANTED. Seconded by Councilman J. Kerry McGuinness. Carried.

MEMO from PAM WOOD, Bookkeeper to ATTEND ANNUAL GFOA (Government Finance Officers Association) Training Conference from April 2-4 in Albany N.Y. and will receive maximum of 15 CPE (continuing professional education) credits
COST - Wednesday SEMINAR 4/2/ \$150.00 +\$150 at CONFERENCE with hotel accommodations for two nights, \$264.00 including meals, TOTAL - \$564.00 + mileage.

Councilwoman KRAFFT MOVED APPROVAL on FOREGOING REQUEST FROM PAM WOOD TO ATTEND GFOA CONFERENCE IN ALBANY TOTALING \$564.00 PLUS MILEAGE. Seconded by Councilman J. Kerry McGuinness. Carried.

LETTER from NYMA REQUESTING PERMISSION to HOLD ANNUAL ALUMNI WEEK END FIRE WORKS DISPLAY informing they will take same precautions as last year concerning the Idlewild Neighborhood and adjacent neighbors. Upon renewal of Insurance policy naming Town as co-insured will forward copy of current (Alonzo Ins.) renewal policy to the Town.

Supervisor QUIGLEY commented that last year there were some complaints from the surrounding neighbors about the noise and fireworks causing some damage. But that has all been rectified, and there will be a fire vehicle stationed at both ends of the Idlewild neighborhood after discussing matter with Storm King Engine

Company, Fire Chief Armitage and he feels very comfortable about the situation, and the Town should not have any issues as everything will be addressed.

Councilwoman KRAFFT commented that NYMA notify the surrounding home owners previous to the week end fireworks display.

Councilman ALEXANDER MAZZOCCA MOVED FOREGOING APPROVAL TO NYMA ON THEIR FIREWORKS DISPLAY FOR ALUMNI WEEK END and surrounding home owners be notified. Seconded by Councilwoman Krafft . Carried.

AMEND PURCHASE ORDER POLICY - Supervisor QUIGLEY brought to Board's attention having met recently with all Department Heads on several issues, one of which was the purchase order requests and each department is allowed to order up to a certain dollar amount, but it seems that each department is using a different scale of ordering . He recommended PURCHASE ORDER POLICY BE AMENDED FROM \$150.00 to \$250.00 AND ANYTHING OVER \$250.00 would REQUIRE SUBMITTING A PURCHASE ORDER REQUEST.

Councilwoman KRAFFT MOVED SUPERVISOR QUIGLEY'S AMENDMENT TO PURCHASE ORDER POLICY AND CUT OFF FIGURE BE \$250.00. Seconded by Councilman J. Kerry McGuinness. Roll Call: Unanimous AYES

Supervisor QUIGLEY commented this is just to keep a lid on everything and to know where the money is going.

COMMITTEE REPORTS; Councilman CLARK REPORTED on INSURANCE and as reported earlier that the Town has transferred Workmen's Comp to PERMA and hopefully within the next couple of weeks there will be more information available on the insurance bids. Informing that 2 weeks ago, he and Supervisor Quigley met with Village Mayor Gross and Trustee Rudy Hahn and Sewer Operator, Andrew Masten on the SEWER OPERATION, and it is working as well as can be expected, and over the past 4 or 5 years almost all of the major parts of the system have been replaced or repaired. Informing that now the building is in need of refurbishing and unfortunately, when the river rises, a good portion of the plant is under water and this was not conveyed to him by the Sewer Plant Operator in the past. The Town needs to address the building and operation because with the increase of housing and development it will increase the usage of the plant.

REGARDING INSURANCE, Supervisor QUIGLEY thanked Councilman CLARK and the Board for their indulgence sitting in on the presentations from various

insurance brokers on Workers Comp which was very enlightening with a decision made in favor of the Town with Councilman CLARK doing much of the work.

Councilman McGuinness PRESENTED HIGHWAY DEPARTMENT REPORT noting that both Highway and Sanitation Departments are gradually getting back to full strength due to fact that some of their employees were out sick. Also noted that COVAC is having their monthly meeting and will be discussing ideas on COVAC organization.

Councilwoman KRAFFT REPORTED on RECREATION noting TODDLERS SESSION to be held at Munger Cottage for ages 3 to 5. Also, Total Fitness program from March 4th to April 15 from 7:00 PM to 8:00 PM \$60. Per person at Willow Avenue School GYM

Also ATLANTIC CITY Trip Monday, April 7th Bus leaves Town Hall at 8:45 AM and returns about 9:00 P.M. \$44 per person with comp but it is unknown where they will be going and it is for persons over the age of twenty one . Also, TRIP to ITALY Nov. 6 thru 16 - 11 days 10 nights bus leaves Town Hall at 6:00 AM to Newark Airport - double rate per person \$3,090. And single rate is \$3,474. Guiding Tours of Southern Italy – ROME, CAPRI, PALERMO visiting different Villas as well as a Service with POPE - Deposit \$200.00 at sign up and many are signing up and it will be a great trip.

Councilman MAZZOCCA discussed BULK PICK UP and procedure handled in other Communities and Town might look into this when disposing of major appliances and it might be cost effective.

WARRANT #2 MOVED APPROVED AND ACCEPTED by Councilman McGUINNESS seconded by Councilman Clark. Carried.

NO COMMENTS forthcoming from public and NO FURTHER BUSINESS to be discussed by the Board, Councilman ALEXANDER MAZZOCCA MOVED TOWN BOARD MEETING TERMINATED. Seconded by Councilman Randolph Clark. Carried.

Constance Triolo
Deputy Town Clerk-Stenog.

Elaine Tilford Schmeer
Town Clerk